



**UNIVERSITY**  
**PREPARATORY SCHOOL**  
PURSUING EXCELLENCE TOGETHER

**Monica Cabral**  
Superintendent/Principal  
**Adam Grooms**  
Assistant Principal  
**Barbara Reuss**  
Assistant Principal

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School Board: President –**Sue Brix** Vice President- **Susan Saephanh** Members –**Kyle Jones, Damaris Stevens, Mike Stuart**

September 10, 2025

Dear Advanced Placement Parents and Students:

It is now time to begin planning for the upcoming Advanced Placement exams. Students are preparing for the rigor of these exams and the staff at University Preparatory is confident in our students' ability to be successful. Registration and payment of fees are open as of Friday, September 12th.

This is a two-step process and both steps must be completed to access the AP Classroom resources and order AP Exams.

1. Sign-in to the College Board's MyAP system and enroll all AP classes with the join codes provided by your teachers. (This is done in class with teachers.)
2. Complete the Total Registration process with the link provided below.

The cost of each **AP exam is \$110.00**. There will be a late fee charge of **an additional \$40.00** for any **exam ordered or canceled** after November 7<sup>th</sup>.

It is the desire of U-Prep that every student has the opportunity to take their AP exams. Students who are eligible for free or reduced-price lunches under the National Schools Lunch Act, whether or not they are participating in the free or reduced-price lunch program qualify for a fee reduction.

Qualifying students will pay **\$20.00** for each exam.

Online exam registration will begin on Friday, September 12, 2025 and ends on Friday, November 7, 2025 at 11:59 PM. In order to register, students should select the link provided on the school website or visit [www.TotalRegistration.net/AP/053912](http://www.TotalRegistration.net/AP/053912) to register. To complete registration, students must answer all of the required questions. We strongly recommend that parents and students are both present while registering to ensure that the correct exams are ordered. Exam fees will be paid online at the time of registration. Please be sure to have a credit card or debit card available before beginning registration.

Here are the important dates for the registration process:

- Friday, September 12, 2025 - Registration Begins
- Friday, November 7, 2025 at 11:59 PM - Registration Ends

Contact Mrs. Reuss, [breuss@suhsd.net](mailto:breuss@suhsd.net) if you have any questions.

Sincerely,

***Barbara Reuss***

*Assistant Principal*

(530) 245-2790 ext. 16528